

Leadership Skills 101

Description

This course focuses on developing strong leadership skills within a business environment.

COURSE CONTENT

INTRODUCTION

- Competency: A Definition
- How Were They Chosen
- The Leadership Capstone Model™

ACKNOWLEDGING YOUR COMPETENCIES

- Putting It All Together

DEVELOPING CRITICAL LEADERSHIP SKILLS

- Identify Characteristics of Great Leaders
- Develop Effective Communication Skills
- Become a Problem Solver

THE NINE LEADERSHIP COMPETENCIES

- What Are They?
- Passion
- Humor
- Courage
- Integrity and Trust
- Energy/Vitality/Enthusiasm
- Building a Team
- Setting Priorities
- Creativity
- Vision

BUILDING GREAT BUSINESS RELATIONSHIPS

- Build Your Reputation
- Build a Storehouse of Good Will
- The Bottom Line